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## Assisting With Worship at Faith Lutheran Church

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### Faith Families

The membership of Faith Lutheran is divided into 10 different “families” that are responsible to provide worship assistance for one month. Each family has a “Family Head” whose responsibility is to find volunteers for the following duties: ushers, greeters, communion assistants, and scripture readers.

### Ushering

- **Distribute Bulletins:** Ushers are to stand at each of the doorways leading into worship and hand out the worship bulletin and other materials that may be given.
- **Collecting the Offering:** The offering plates are located in the usher’s stand in the gathering area. The ushers are to begin the offering at the front of the church and pass the plates down each row. When the “Offering Song” is sung two ushers bring the offering to the pastor at the front of the church.
- **Communion:** The worshippers come to the altar area to receive communion by the outside aisles. An usher is to stand at the end of a pew to let the worshippers know when to come forward. When communion is at the altar the usher whose side is not communing is to stand by the first step to assist the elderly as they come forward and leave the chancel area. At the end of the worship service the ushers are to tidy up the pews by collecting bulletins, straightening hymnals and tearing out the sheets in the pew pads and placing them in the church office.

### Greeters

As the title implies, a greeter is to stand by the main entrance and greet people as they enter the building with a warm smile and handshake.

### Communion Assistant

The communion assistant aides the pastor(s) during the distribution of the sacrament. When intinction is used he/she stands next to the pastor with the chalice of wine (during Saturday worship he/she will have both chalices of wine and grape juice). When a worshipper dips the wafer into the chalice the assistant says the words, “The blood of Christ shed for you.” When communion is at the rail the assistant follows the pastor with a tray for the empty glasses.

### Readers

Lay readers are asked to read the 1st and 2nd lessons of the worship service. Copies of the lessons are mailed out to the volunteers in advance in order to prepare for the reading.

*Important note:* You do not have to wait to be contacted by your family head to volunteer. If you would like to volunteer more often simply let the church office or your family head know.

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### Nursery

Our nursery is located on the west end of our Fellowship Hall and is available to children up to the age of three. Although the room is available to all parents during every worship service a volunteer is present during the 10:30 Sunday worship September through April. The nursery attendant is to record the name of the parents as they entrust their child to our care, pay close attention to the children in the nursery, and make the sure the nursery is in clean and safe condition.

### Altar Guild

Faith’s Altar Guild is comprised of five committees who rotate monthly within the calendar year. Their responsibilities include:

- Preparing the altar for communion and cleaning up afterward.
- Filling the candle tubes.
- Changing the pulpit and lectern paraments and wall banner as the church seasons change.
- Washing the “fair linen” on the altar when needed.
- Preparing the pews by sharpening the pencils and replenishing pew envelopes.
- Preparing for baptisms by placing the baptismal napkin and the pitcher with warm water on the baptismal font.
- Changing hymn numbers on hymn board. (A complete list of instructions can be found in the sacristy – the small room next to the altar area.)

## Music Ministries

### Children's Choir

The Children's Choir is comprised of children in grades two through six. Rehearsals are weekly for an hour every Wednesday evening. They sing at the 10:30 worship service twice a month September through April.

### Adult Choir

The Adult Choir is made up of people of all ages from high school and up. Rehearsals are weekly on Wednesday evenings. The adult choir sings most every Sunday morning, rotating weekly between early and late services from September through April. In December we rehearse and perform a Christmas Cantata.

### Jubilation

Jubilation is a praise band that sings mostly contemporary worship songs with a blend of a few older songs arranged for contemporary performance. It typically leads worship two weekends a month September through May and rehearses two or three Tuesday evenings a month.

### What is needed to fulfill these tasks?

- A joy-filled heart
- A warm smile
- A welcoming attitude
- A love for God's people

### Training

Training sessions for these tasks are offered from time to time. Please watch for announcements.

## How Can I Volunteer?

The easiest way is to simply fill out the insert sheet and place it in the offering plate or hand it to an usher. Someone will contact you with additional information and arrange for you to join a team. Or you may also contact the church office by phone (563-285-4501) or email ([faitheldridge@netins.net](mailto:faitheldridge@netins.net)) and the Office Manager will pass the information on to the appropriate person.

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*Grace-Gifted  
Faith-Lifted  
Called to  
Share,  
Seek,  
And Serve  
Christ*

## Worship and Music Committee

**"We are a church that believes the gathering of believers in worship is a vital part of a Christian's life."**

*Faith Lutheran Church  
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